

Unified School District No. 505, Labette County, State of Kansas

July 8, 2024

Roberta Carter, president, called the meeting to order at 7:01 PM with all members present, except Seth Born. Others present: Craig Bagshaw, Superintendent; Jolene Hall, Chetopa K-12 Principal; Josh Brennon, District technology; and Terri Ross, clerk.

After adding 4.1 appointment of 2024-2025 Interlocal Representative, a motion, "I move that we approve the agenda" was made by Kari Chambers and seconded by Barbara Evans. The motion passed, 5-0.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 10, 2024 meeting. A motion, "I make a motion to approve the consent agenda as presented" was made by Josh Baker and seconded by Barbara Evans. The motion passed, 5-0.

Seth Born joined the meeting at 7:10 PM.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Craig Bagshaw

Coordinator, Section 504 for Civil Rights Matters: Craig Bagshaw

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Craig Bagshaw

District Attendance Officer: Craig Bagshaw

KSA 72-1113 Building Truancy Officers: Jolene Hall (Chetopa K-12), Renee Gillard (St. Paul K-12)

Food Service Program Representative: Terri Ross, District

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Hall (Chetopa K-12), Renee Gillard (St. Paul, K-12)

Special Education Records Custodian: Craig Bagshaw, Amy Haney, Jolene Hall, Renee Gillard, Gary Davis

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Josh Baker

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Craig Bagshaw

Transportation Director: Craig Bagshaw

Homeless Children Duties Coordinator: Jolene Hall (Chetopa) and Craig Bagshaw (St. Paul)

Resolution: Regular School Board Meeting Schedule: Generally, Board meetings are the second Monday of each month at 7:00 PM.

In Chetopa, 430 Elm, board room: July 8, September 9, November 11, January 13, March 10, May 12

In St. Paul, 118 First Street, library: August 12, October 14, December 16, February 10, April 14, June 9

Resolution: Waiver of GAAP for fiscal year 2024-25 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Bank of Commerce, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS

Signatures: Craig Bagshaw, Terri Ross, Debbie Yost, Roberta Carter

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 5-6, 2025 or any Friday October – March

The following determinations were made:

Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency

KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours
 Mileage Reimbursement Rate: private mileage rate as set by the state of Kansas
 KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:
 Book rental fees:

Kindergarten = \$20.00(includes milk)
 1st - 12th = \$11.00
 Technology fee (9th-12th) = \$25.00

Meal prices

Meal	Adult	K-5	6-12
Breakfast	2.00	1.25	1.40
Lunch	4.50	2.90	3.05
Extra Milk	\$0.50		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)
 St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

KSHSAA for junior and senior high school
 Mineral Belt conference for junior high schools
 Three Rivers League for high schools

District memberships:

Kansas Association of School Boards
 Kansas Association of School Boards Legal Assistance

Administrator memberships:

USA-Kansas for superintendent and principals
 Superintendent-KSSA
 Principals-KASSP

Title I Parent meetings: Chetopa-August 20, 2024, St. Paul-August 9, 2024

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b (e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Marie Duggan, Jolene Hall, Craig Bagshaw and Terri Ross

St. Paul-Kristy Mueller, Craig Bagshaw, Renee Gillard and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Kari Chambers and seconded by Josh Baker. The motion passed, 6-0.

Roberta Carter reported that the SEK Interlocal plans to start in August in the Highland school; interviewing for open positions; mandatory training has been made available for the staff; and they will add a 3% increase in the contribution.

Josh Brennon reported: summer projects are going well; sent out a bid for the bell system at St. Paul; trying to get a better price from Dell on 25 student computers; and there is no update from ICR yet.

Under principal's reports, Mrs. Hall reported: alumni banquet was a success; replacement benches were delayed; a curtain has been ordered for the old gym; roof is complete; JR & Co is going to look at the library roof; Mariah received a Bronze at National FCCLA; Jena and Jessica have been helping to plan a Back to School Bash for August 20; the food for the bash will be provided by the Gabe Johnson Memorial.

Mr. Bagshaw reported: Katy Burke placed 3rd in Accounting III at National FBLA; Tagg Bond qualified to go to the National Youth Rodeo finals; probably will need to replace the library roof; no donations this month; will need to publish the

RNR rate; need to rescind the Title IX policies that were approved in June per KASB; buildings are looking good; new teachers are starting to come in; and discussed costs for new cheer uniforms.

Under board matters, a motion, "I make a motion to allow the district to notify the county clerk of intent to exceed revenue neutral rate and set the Revenue Neutral Rate hearing for September 9, 2024 at 6:55 PM in the USD 505 Board Office" was made by Seth Born and seconded by Josh Baker. The motion passed, 6-0. A motion, "I make a motion to rescind the June 2024 Title IX Policy updates GAAC, GARIA, JGEC, JGECAA" was made by Maggy Robison and seconded by Seth Born. The motion passed, 6-0. A motion, "I make a motion to adopt all handbook edits as presented" was made by Barbara Evans and seconded by Seth Born. The motion passed, 6-0.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the Board, Mr. Bagshaw, and Mrs. Hall until 8:00 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires and employee performance and evaluation," was made by Kari Chambers and seconded by Josh Baker. The motion passed, 6-0.

The open meeting resumed at 8:00 PM. A motion, "I make a motion to hire Cassidee Baker as a long-term sub for St. Paul 4th grade" was made by Barbara Evans and seconded by Seth Born. The motion passed, 6-0. A motion, "I make a motion to hire Jennifer Washburn as a St. Paul 505 para educator" was made by Maggy Robison and seconded by Barbara Evans. The motion passed, 6-0. A motion, "I make a motion to hire Jennifer Washburn as St. Paul STUCO sponsor" was made by Seth Born and seconded by Josh Baker. The motion passed, 6-0. A motion, "I make a motion to transfer Becky Smith to St. Paul 3rd grade" was made by Josh Baker and seconded by Kari Chambers. The motion passed, 6-0.

A motion was made by Kari Chambers and seconded by Seth Born to adjourn. The motion passed, 6-0. The meeting adjourned at 8:07 P.M.

ATTEST: _____
Clerk

MEMBERS PRESENT:

Roberta Carter
Kari Chambers
Barbara Evans
Seth Born
Josh Baker
Maggy Robison