

Unified School District No. 505, Labette County, State of Kansas

July 10, 2023

Roberta Carter, president, called the meeting to order at 7:00 PM with all members present, except Seth Born, Brad Harris and Julia Nash. Others present: Craig Bagshaw, Superintendent; Jolene Hall, Chetopa K-12 Principal; Keaton McCracken, St. Paul K-12 Principal; Josh Brennon, District technology; and Terri Ross, clerk.

After deleting 7.01 and 7.02, a motion, "I move that we approve the agenda as amended" was made by Kari Chambers and seconded by Tyler Pike. The motion passed, 4-0.

A motion was made by Kari Chambers and seconded by Tyler Pike that the board officers remain the same with Roberta Carter as president. The motion passed, 4-0. A motion was made by Roberta Carter and seconded by Tyler Pike that Kari Chambers remain as vice-president. The motion passed, 4-0.

Roberta Carter presided over the rest of the meeting.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 12, 2023 meeting. A motion, "I make a motion to approve the consent agenda as presented" was made by Barbara Evans and seconded by Tyler Pike. The motion passed, 4-0.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Craig Bagshaw

Coordinator, Section 504 for Civil Rights Matters: Craig Bagshaw

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Craig Bagshaw

District Attendance Officer: Craig Bagshaw

KSA 72-1113 Building Truancy Officers: Jolene Hall (Chetopa K-12), Keaton McCracken (St. Paul K-12)

Food Service Program Representative: Terri Ross, District

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Hall (Chetopa K-12), Keaton McCracken (St. Paul, K-12)

Special Education Records Custodian: Craig Bagshaw, Amy Haney, Jolene Hall, Keaton McCracken

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Roberta Carter

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Craig Bagshaw

Transportation Director: Craig Bagshaw

Homeless Children Duties Coordinator: Jolene Hall (Chetopa) and Craig Bagshaw (St. Paul)

Resolution: Regular School Board Meeting Schedule: Second Monday of each month, 7:00 PM, at the following locations/months: (resolution attached) The January, March and April meetings will be held on the 3rd Monday of the month to accommodate scheduling conflicts.

In Chetopa, 430 Elm, board room: July, September, November, January, March, May

In St. Paul, 118 First Street, library: August, October, December, February, April, June

Resolution: Waiver of GAAP for fiscal year 2023-24 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Chetopa State Bank, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS 66771

Signatures: Craig Bagshaw, Terri Ross, Debbie Yost, Roberta Carter

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 1-2, 2024 or any Friday October – March

The following determinations were made:

Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency
KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours
Mileage Reimbursement Rate: mileage rate as set by the state of Kansas
KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:
Book rental fees:
Kindergarten = \$20.00(includes milk)
1st - 12th = \$11.00
Technology fee (9th-12th) = \$25.00
Meal prices

Meal	Adult	K-5	6-12
Breakfast	2.00	1.25	1.40
Lunch	4.30	2.70	2.85
Extra Milk	\$0.50		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)
St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

KSHSAA for junior and senior high school
Mineral Belt conference for junior high schools
Three Rivers League for high schools

District memberships:

Kansas Association of School Boards
Kansas Association of School Boards Legal Assistance

Administrator memberships:

USA-Kansas for superintendent and principals
Superintendent-KSSA
Principals-KASSP

Title I Parent meetings: August 10, 2023

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b (e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Krystal Adams, Jolene Hall, Craig Bagshaw and Terri Ross

St. Paul-Kristy Mueller, Craig Bagshaw, Keaton McCracken and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Kari Chambers and seconded by Tyler Pike. The motion passed, 4-0.

Roberta Carter reported that the SEK Interlocal is short 107 paras, 5 at Chetopa; TLC repairs didn't cost as much as planned; need roof at the RISE center; still discussing plans for a south TLC.

Josh Brennon reported: cleanup of computers is going well; purchased 50 computers and 30 bags; and discussed the possibility of adding a program on the laptops that has a web filter that will filter off campus at a cost of \$4,800.

Under principal's reports, Mrs. Hall reported: painted the kitchen; working on the home ec room; attended a homeless meeting at Greenbush; poverty in-service next week; basketball camp was last week; volleyball camp is this week; and we

are offering weights all summer. Mr. McCracken reported: about 40 JH and HS students are doing summer weights; students attending football and basketball camps; some little league kids are playing travel ball; finished the parking lot; elementary floor painted; 4 State is working with custodians on waxing; cafeteria is getting fixed; and Kaiser Wiatrak got top horse at the rodeo.

Mr. Bagshaw reported: not much new at the budget workshop; base state aid is supposed to go up 247 this year and 300 next year; still need a math teacher at Chetopa; Diane Harper is going to do ELA; may get a retired teacher to teach the other 3rd grade; no St. Paul music yet; and updated the board on summer maintenance.

A motion, I make a motion to approve all June KASB Policy updates except JBCC enrollment of nonresident students” was made by Tyler Pike and seconded by Kari Chambers. The motion passed, 4-0.

A motion, “I make a motion to allow the district to notify the county clerk of intent to exceed revenue neutral rate” was made by Roberta Carter and seconded by Barbara Evans. The motion passed, 4-0.

In accordance with Kansas statute 75-4319, a motion, “I make a motion to go into executive session with the Board, Mr. Bagshaw, Mrs. Hall, Mr. McCracken and Terri Ross until 8:08 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires and employee performance and evaluation,” was made by Kari Chambers and seconded by Tyler Pike. The motion passed, 4-0.

The open meeting resumed at 8:08 PM. No action was taken.

A motion was made by Kari Chambers and seconded by Barbara Evans to adjourn. The motion passed, 4-0. The meeting adjourned at 8:09 P.M.

ATTEST: _____
Clerk

MEMBERS PRESENT:

Roberta Carter
Kari Chambers
Barbara Evans
Tyler Pike