

Unified School District No. 505, Labette County, State of Kansas

July 11, 2022

Roberta Carter, president, called the meeting to order at 7:03 PM with all members present, except Julia Nash and Kari Chambers. Others present: Craig Bagshaw, Superintendent; Keaton McCracken, St. Paul K-12 Asst. Principal; Josh Brennon, District technology; and Terri Ross, clerk.

A motion, "I move that we approve the agenda as presented" was made by Brad Harris and seconded by Seth Born. The motion passed, 5-0.

A motion was made by Seth Born and seconded by Brad Harris that the board officers remain the same with Roberta Carter as president and Kari Chambers as vice-president. The motion passed, 5-0.

Roberta Carter presided over the rest of the meeting.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 13, 2022 meeting. A motion, "I move that we accept the regular consent agenda as presented" was made by Seth Born and seconded by Brad Harris. The motion passed, 5-0.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Craig Bagshaw

Coordinator, Section 504 for Civil Rights Matters: Craig Bagshaw

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Craig Bagshaw

District Attendance Officer: Craig Bagshaw

KSA 72-1113 Building Truancy Officers: Jolene Hall (Chetopa K-12), Craig Bagshaw (St. Paul K-12)

Food Service Program Representative: Terri Ross, District

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Hall (Chetopa K-12), Craig Bagshaw (St. Paul, K-12)

Special Education Records Custodian: Craig Bagshaw, Amy Haney, Jolene Hall, Keaton McCracken

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Roberta Carter

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Craig Bagshaw

Transportation Director: Craig Bagshaw

Homeless Children Duties Coordinator: Jolene Hall (Chetopa) and Craig Bagshaw (St. Paul)

Resolution: Regular School Board Meeting Schedule: Second Monday of each month, 7:00 PM, at the following locations/months: (resolution attached)

In Chetopa, 430 Elm, board room: July, September, November, January, March, May

In St. Paul, 118 First Street, library: August, October, December, February, April, June

Resolution: Waiver of GAAP for fiscal year 2022-23 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Chetopa State Bank, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS 66771

Signatures: Craig Bagshaw, Terri Ross, Debbie Yost, Roberta Carter

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 3-4, 2023 or any Friday October – March

The following determinations were made:

- Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency
- KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours
- Mileage Reimbursement Rate: mileage rate as set by the state of Kansas
- KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:
- Book rental fees:
 - Kindergarten = \$20.00(includes milk)
 - 1st - 12th = \$11.00
 - Technology fee (9th-12th) = \$25.00
- Meal prices

Meal	Adult	K-5	6-12
Breakfast	1.80	1.15	1.30
Lunch	4.10	2.50	2.65
Extra Milk	\$0.45		

Building organization:

- Chetopa: Elementary (K-5); High School (6-12)
- St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

- District and building memberships:
 - Building memberships:
 - KSHSAA for junior and senior high school
 - Mineral Belt conference for junior high schools
 - Three Rivers League for high schools
 - District memberships:
 - Kansas Association of School Boards
 - Kansas Association of School Boards Legal Assistance
 - Administrator memberships:
 - USA-Kansas for superintendent and principals
 - Superintendent-KSSA
 - Principals-KASSP
- Title I Parent meetings: August 11, 2022
- KSA 72-8208 Petty cash limits: \$1500
- "Early payment" provisions of KSA 12-105b (e)
- Participation in the school food service program
- Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)
 - Chetopa-Krystal Adams, Jolene Hall, Craig Bagshaw and Terri Ross
 - St. Paul-Kristy Mueller, Craig Bagshaw, Keaton McCracken and Terri Ross
- Independent Auditor: Diehl, Banwart, and Bolton
- Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Barbara Evans and seconded by Tyler Pike. The motion passed, 5-0.

A motion, "I make a motion to allow the district to notify the county clerk of intent to exceed revenue neutral rate" was made by Brad Harris and seconded by Barbara Evans. The motion passed, 5-0.

Roberta Carter reported that the SEK Interlocal meeting will be Wednesday.

Josh Brennon reported: Siemens did a one year agreement; old gym door at Chetopa is fixed and still working on the art room door, damage was caused by electric surges; adding kids to the HMH program so it will be ready; all teacher and student computers are ready at Chetopa, working on St. Paul's; and going to add job listing on the website.

Under principal's reports, Mr. McCracken reported: no HS math scores yet; about 40 for weights; VB summer league has had good results; HS girls attended basketball camp and boys attended FB camp; custodians are working on the maintenance list; still working on the cafeteria floor; summer school is over; and we will have a walk through tool for the administration to track what the teachers are doing.

Mr. Bagshaw reported: DLT is working on building needs assessment which has to be posted on the website; working on the Woodaire roof; about \$75,000 to blast and seal the outside of Woodaire; need to seal the St. Paul middle school building; and we may need to purchase some buses.

The changes to the handbooks were discussed. A motion, "I make a motion to approve district handbooks as presented" was made by Brad Harris and seconded by Tyler Pike. The motion passed,

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the Board, Mr. Bagshaw, and Mr. McCracken until 8:20 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires and employee performance and evaluation," was made by Seth Born and seconded by Brad Harris. The motion passed, 5-0.

The open meeting resumed at 8:20 PM. A motion, "I make a motion to hire Brent Neil as St. Paul 3rd grade elementary teacher" was made by Brad Harris and seconded by Seth Born. The motion passed, 5-0. A motion, "I make a motion to accept the resignation of Jamie Willey as St. Paul 3rd grade teacher and middle school track coach" was made by Seth Born and seconded by Brad Harris. The motion passed, 5-0. A motion, "I make a motion to hire Joseph Saia as assistant St. Paul high school football coach" was made by Barbara Evans and seconded by Tyler Pike. The motion passed, 5-0.

A motion was made by Tyler Pike and seconded by Seth Born to adjourn. The motion passed, 5-0. The meeting adjourned at 8:23 P.M.

ATTEST: _____
Clerk

MEMBERS PRESENT:

Seth Born
Roberta Carter
Brad Harris
Barbara Evans
Tyler Pike