

Unified School District No. 505, Labette County, State of Kansas

July 12, 2021

Roberta Carter, president, called the meeting to order at 7:03 PM with all members present, except Tyler Pike and Kari Chambers. Others present: Craig Bagshaw, Superintendent; Jolene Paden, Chetopa K-12 Principal; Keaton McCracken, St. Paul K-12 Asst. Principal; Josh Brennon, District technology; and Terri Ross, clerk.

A motion, "I move that we approve the agenda as presented" was made by Seth Born and seconded by Brad Harris. The motion passed, 4-0.

A nomination was made by Seth Born and seconded by Brad Harris to appoint Roberta Carter as president of the Board. The motion passed, 4-0. A nomination was made by Brad Harris and seconded by Seth Born to appoint Kari Chambers as vice-president of the Board. The motion passed, 4-0.

Roberta Carter presided over the rest of the meeting.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 14, 2021 meeting. A motion, "I move that we accept the regular consent agenda as presented" was made by Seth Born and seconded by Brad Harris. The motion passed, 4-0.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Craig Bagshaw

Coordinator, Section 504 for Civil Rights Matters: Craig Bagshaw

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Craig Bagshaw

District Attendance Officer: Craig Bagshaw

KSA 72-1113 Building Truancy Officers: Jolene Paden (Chetopa K-12), Craig Bagshaw (St. Paul K-12)

Food Service Program Representative: Terri Ross, District

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Paden (Chetopa K-12), Craig Bagshaw (St. Paul, K-12)

Special Education Records Custodian: Craig Bagshaw, Debra Leslie, Kim Bartelli, Lisa Sulenes

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Roberta Carter

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Craig Bagshaw

Transportation Director: Craig Bagshaw

Homeless Children Duties Coordinator: Jolene Paden (Chetopa) and Craig Bagshaw (St. Paul)

Resolution: Regular School Board Meeting Schedule: Second Monday of each month, 7:00 PM, at the following locations/months: (resolution attached)

In Chetopa, 430 Elm, board room: July, September, November, January, March, May

In St. Paul, 118 First Street, library: August, October, December, February, April, June

Resolution: Waiver of GAAP for fiscal year 2021-22 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Chetopa State Bank, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS 66771

Signatures: Craig Bagshaw, Terri Ross, Debbie Yost, Roberta Carter

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 4-5, 2022 or any Friday October – March

The following determinations were made:

Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency  
KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours  
Mileage Reimbursement Rate: \$.56  
KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:  
Book rental fees:  
    Kindergarten = \$20.00(includes milk)  
    1st - 12th = \$11.00  
    Technology fee (9<sup>th</sup>-12<sup>th</sup>) = \$25.00  
Meal prices

<b>Meal</b>	<b>Adult</b>	<b>K-5</b>	<b>6-12</b>
<b>Breakfast</b>	1.75		
<b>Lunch</b>	4.00		
<b>Extra Milk</b>	<b>\$0.40</b>		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)  
St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

    KSHSAA for junior and senior high school  
    Mineral Belt conference for junior high schools  
    Three Rivers League for high schools

District memberships:

    Kansas Association of School Boards  
    Kansas Association of School Boards Legal Assistance

Administrator memberships:

    USA-Kansas for superintendent and principals  
    Superintendent-KSSA  
    Principals

Title I Parent meetings: August 12, 2021

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b (e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Krystal Adams, Jolene Paden, Craig Bagshaw and Terri Ross

St. Paul-Kristy Mueller, Craig Bagshaw, Keaton McCracken and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Seth Born and seconded by Julia Nash. The motion passed, 4-0.

Roberta Carter reported that the SEK Interlocal meeting will be Wednesday.

Josh Brennon reported: options for the electronic doors; ordered 2 cameras for the ag farm for security reasons; upgraded network switches; may be 10-15 short on iPads; and looking into replacing the smartboards with the ESSER funds.

Under principal's reports, Ms. Paden reported: working on handbooks; new rules on Facebook pages for coaches; and she wants to do back to school visits. Keaton McCracken reported: testing results looked good; FB, BB and VB camps are going

good; patron offered some money to help remove the walls for the weight room; HS roof coming along; Baseball sign at the field needs replaced; and Goppert Foundation hasn't met yet to discuss the weight room donation.

Mr. Bagshaw reported: new requirement for the budget is to notify patrons if we will exceed the Revenue Neutral Rate, which we will; back to school in-service; ESSER fund expenditures; Woodaire roof has hail damage; the lunchroom floor will need to be replaced at St. Paul; and discussed having a work session with Sue Givens on October 11 before the regular meeting.

A motion, "I make a motion to accept the changes to the student, staff, and coaches/sponsors handbooks as presented" was made by Seth Born and seconded by Brad Harris. The motion passed, 4-0. A motion was made by Brad Harris and seconded by Seth Born to allow USD 505 to exceed the Revenue Neutral Rate for the 2021-22 budget. The motion passed, 4-0.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the Board, Mr. Bagshaw, Ms. Paden and Mr. McCracken until 8:25 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations and new hires," was made by Brad Harris and seconded by Julia Nash. The motion passed, 4-0.

The open meeting resumed at 8:25 PM. A motion, "I make a motion to accept the letter of retirement from Mr. John Paulie, St. Paul custodian. Additionally, I want to express a thank you from USD 505 board for his many years of dedicated service" was made by Seth Born and seconded by Julia Nash. The motion passed, 4-0. A motion, "I make a motion to accept the resignation of Mr. Will Owens, Chetopa HS boys' baseball coach" was made by Brad Harris and seconded by Seth Born. The motion passed, 4-0. A motion, "I make a motion to hire Mr. Josh Ghering as the Chetopa HS boys' football coach" was made by Julia Nash and seconded by Seth Born. The motion passed, 4-0. A motion, "I make a motion to hire Charidy Elliot as 2<sup>nd</sup> grade classroom reduction teacher on the St. Paul campus" was made by Seth Born and seconded by Brad Harris. The motion passed, 4-0. A motion was made by Julia Nash and seconded by Brad Harris to accept the resignation of Nancy Butler, St. Paul para. The motion passed, 4-0.

A motion was made by Brad Harris and seconded by Seth Born to adjourn. The motion passed, 4-0. The meeting adjourned at 8:30 P.M.

ATTEST: \_\_\_\_\_  
Clerk

**MEMBERS PRESENT:**

Seth Born  
Roberta Carter  
Brad Harris  
Julia Nash