

Unified School District No. 505, Labette County, State of Kansas

July 13, 2020

Kari Chambers, vice-president, called the meeting to order at 7:00 PM with all members present. Others present: Craig Bagshaw, Superintendent; Jolene Paden, Chetopa K-12 Principal; Lee Odell, St. Paul K-12 Principal; Josh Brennon, District technology; Barbara Evans and Terri Ross, clerk.

A motion, "I move that we approve the agenda" was made by Seth Born and seconded by Tyler Pike. The motion passed, 6-0.

A nomination was made by Kari Chambers and seconded by Seth Born to appoint Roberta Carter as president of the Board. A motion, "I move the nominations cease" was made by Tyler Pike and seconded by Brad Harris. The motion passed, 6-0. A nomination was made by Seth Born and seconded by Roberta Carter to appoint Kari Chambers as vice-president of the Board. A motion, "I move the nominations cease" was made by Seth Born and seconded by Julia Nash. The motion passed, 6-0.

A motion, "I make a motion to appoint Barbara Evans as the District 2 representative for the USD 505 school board" was made by Kari Chambers and seconded by Brad Harris. The motion passed, 6-0

Roberta Carter presided over the rest of the meeting and Barbara Evans joined the board members.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 8, 2020 meeting. A motion, "I move that we accept the regular consent agenda as presented" was made by Brad Harris and seconded by Kari Chambers. The motion passed, 7-0.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Craig Bagshaw

Coordinator, Section 504 for Civil Rights Matters: Craig Bagshaw

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Craig Bagshaw

District Attendance Officer: Craig Bagshaw

KSA 72-1113 Building Truancy Officers: Jolene Paden (Chetopa K-12), Lee Odell (St. Paul K-12)

Food Service Program Representative: Terri Ross, District

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Paden (Chetopa K-12), Lee Odell (St. Paul, K-12)

Special Education Records Custodian: Craig Bagshaw, Debra Leslie, Kim Bartelli, Lisa Sulenes

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Roberta Carter

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Craig Bagshaw

Transportation Director: Craig Bagshaw

Homeless Children Duties Coordinator: Jolene Paden (Chetopa) and Lee Odell (St. Paul)

Resolution: Regular School Board Meeting Schedule: Second Monday of each month, 7:00 PM, at the following locations/months: (resolution attached)

In Chetopa, 430 Elm, board room: July, October, January, April

In St. Paul, 118 First Street, library: August, November, February, May

IDL Labs on respective campus 430 Elm and 118 First Street: September, December, March, June

Resolution: Waiver of GAAP for fiscal year 2020-21 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Chetopa State Bank, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS 66771

Signatures: Craig Bagshaw, Terri Ross, Debbie Yost, Roberta Carter

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 5-6, 2021 or any Friday October – March

The following determinations were made:

Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency

KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours

Mileage Reimbursement Rate: \$.57.5

KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:

Book rental fees:

Kindergarten = \$20.00(includes milk)

1st - 12th = \$11.00

Technology fee (9th-12th) = \$25.00

Meal prices

Meal	Adult	K-5	6-12
Breakfast	1.70	1.00	1.15
Lunch	3.80	2.15	2.30
Extra Milk	\$0.40		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)

St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

KSHSAA for junior and senior high school

Mineral Belt conference for junior high schools

Three Rivers League for high schools

District memberships:

Kansas Association of School Boards

Kansas Association of School Boards Legal Assistance

Administrator memberships:

USA-Kansas for superintendent and principals

Superintendent-KSSA

Principals

Title I Parent meetings: August 13

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b (e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Krystal Adams, Jolene Paden, Craig Bagshaw and Terri Ross

St. Paul-Kristy Mueller, Lee Odell, Craig Bagshaw and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Seth Born and seconded by Kari Chambers. The motion passed, 7-0.

It was reported that the Interlocal will get CARES money that will flow through the districts. They offered extended summer school and are purchasing more technology to be ready if the schools are shut down again. The handbooks for RISE and TLC have been approved.

The technology report included: working on computer updates; new computers are in; found new iPads that can be set up; and new copiers will be installed on August 5th and 6th.

Mr. Lee and Ms. Paden reported on packet pickup for enrollment; DLT meeting has been set up to discuss school procedures.

Mr. Bagshaw reported: some of the CARES money received by the counties will go to the schools; FB lights may be delayed but should be installed by the 1st FB game; and a special meeting is needed to discuss the COVID and school procedures after the state and staff meetings are held. The meeting was set for July 27 at 7:00 PM.

A motion, "I make a motion to purchase 10 Dell student laptops not to exceed \$7,217.10" was made by Kari Chambers and seconded by Tyler Pike. The motion passed, 7-0. A motion, "I make a motion to adopt the proposed changes to the Student, Staff and Coaches/Sponsors handbooks" was made by Julia Nash and seconded by Brad Harris. The motion passed, 7-0.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the Board, Mr. Bagshaw, Ms. Paden and Mr. Odell until 8:25 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires, employee performance and evaluation," was made by Seth Born and seconded by Kari Chambers. The motion passed, 7-0.

The open meeting resumed at 8:25 PM. A motion was made by Kari Chambers and seconded by Seth Born to approve Josh Brennon as the District Tech Coordinator as of June 1, 2020 at a salary of \$40,000 per year. The motion passed, 7-0.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the Board, Mr. Bagshaw, and Terri Ross until 8:37 PM, to protect the parties involved for discussion of matters related to teacher negotiations" was made by Kari Chambers and seconded by Brad Harris. The motion passed, 7-0.

The open meeting resumed at 8:37PM. No action was taken.

A motion was made by Julia Nash and seconded by Seth Born to adjourn. The motion passed, 7-0. The meeting adjourned at 8:38 P.M.

ATTEST: _____
Clerk

MEMBERS PRESENT:

Seth Born
Kari Chambers
Roberta Carter
Barbara Evans
Brad Harris
Julia Nash
Tyler Pike