

Unified School District No. 505, Labette County, State of Kansas

July 8, 2019

Jeff Corn, president, called the meeting to order at 7:00 PM with all members present. Others present: Dr. Bobbi Williams, Superintendent; Craig Bagshaw, St. Paul K-12 principal; and Terri Ross, clerk.

After adding officers' term extension before the consent agenda, a motion, "I move that we approve the agenda as amended" was made by Craig Sanders and seconded by Tammy Bushong. The motion passed, 6-0.

A motion, "I make a motion to extend the terms of president, Jeff Corn, and vice-president, Tammy Bushong, through December 2019" was made by Craig Sanders and seconded by Angie Conard. The motion passed, 6-0.

The consent calendar included the expenditures for the month, activity fund reports, visa bill, and the minutes of the June 10, 2019 meeting. A motion, "I move that we accept the regular consent agenda as presented" was made by Angie Conard and seconded by Kari Chambers. The motion passed, 6-0.

Other re-organizational items were to appoint the following:

Board Attorney: KASB legal services

Board Clerk: Terri Ross

Board Treasurer: Debbie Yost

Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Bobbi Williams

Coordinator, Section 504 for Civil Rights Matters: Bobbi Williams

Determining Official for Free/Reduced Price Lunch Applications: Terri Ross

Freedom of Information Officer: Bobbi Williams

District Attendance Officer: Bobbi Williams

KSA 72-1113 Building Truancy Officers: Jolene Paden (Chetopa K-12), Craig Bagshaw (St. Paul K-12)

Food Service Program Representative: Terri Ross

District Federal Food Services Program Custodian: Terri Ross

KPERS Representative: Terri Ross

Public Records Custodian: Terri Ross

Student Records Custodians: Jolene Paden (Chetopa K-12), Craig Bagshaw (St. Paul, K-12)

Special Education Records Custodian: Bobbi Williams, Debra Striplin, Kim Bartelli, Lisa Sulenes

Special Education Due Process Hearing Officer: SEK Interlocal Director, Greg Kubler

Representative to SEK Interlocal #637: Mike McCracken

Hearing Officer for Free/Reduced Priced Meal Application Appeals: Bobbi Williams

Transportation Director: Bobbi Williams

Homeless Children Duties Coordinator: Jolene Paden (Chetopa) and Craig Bagshaw (St. Paul)

Resolution: Regular School Board Meeting Schedule: Second Monday of each month, 7:00 PM, at the following locations/months: (resolution attached)

In Chetopa, 430 Elm, board room: July, August, October, November, January, February, April, May

In St. Paul, 118 First Street, library: September, December, March, June

Resolution: Waiver of GAAP for fiscal year 2017-18 pursuant KSA 75-1120a(c)(1) (resolution attached)

Note: KSA 75-1120(a) requires municipalities to use generally accepted accounting principles in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may request to waive the statutory requirements. A resolution must be signed upon approval of the motion.

The following designations were made:

KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun and Labette Avenue

KSA 9-1401 Official Depositories and Review Bank Signatures:

Official Depository: Chetopa State Bank, Chetopa, Kansas

St. Paul Exchange State Bank, St. Paul, KS 66771

Signatures: Bobbi Williams, Terri Ross, Debbie Yost, Jeff Corn

KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be May 6-7, 2020 or any Friday October – March

The following determinations were made:

Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency

KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours  
 Mileage Reimbursement Rate: \$.54.5  
 KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:  
 Book rental fees:

Kindergarten = \$20.00(includes milk)  
 1st - 12th = \$11.00  
 Technology fee (9<sup>th</sup>-12<sup>th</sup>) = \$25.00

Meal prices

<b>Meal</b>	<b>Adult</b>	<b>K-5</b>	<b>6-12</b>
<b>Breakfast</b>	1.70	1.00	1.15
<b>Lunch</b>	3.70	2.05	2.20
<b>Extra Milk</b>	<b>\$0.40</b>		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)  
 St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

KSHSAA for junior and senior high school  
 Mineral Belt conference for junior high schools  
 Three Rivers League for high schools

District memberships:

Kansas Association of School Boards  
 Kansas Association of School Boards Legal Assistance

Administrator memberships:

USA-Kansas for superintendent and principals  
 Superintendent-KSSA  
 Principals

Title I Parent meetings: August 13

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b (e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Krystal Adams, Jolene Paden, Bobbi Williams and Terri Ross

St. Paul-Kristy Mueller, Craig Bagshaw, Bobbi Williams and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to approve the re-organization consent agenda including all Appointments, Resolutions, Designations, Determinations, Approvals and Authorizations as presented" was made by Craig Sanders and seconded by Mike McCracken. The motion passed, 6-0.

The technology report included: HS laptops are almost ready; teacher laptops are ready except transferring files; working on iPads and labs; and clocks installed in ag shop and working on the phones.

Mr. Bagshaw reported: buildings taking shape and they tore up the carpet in the 4<sup>th</sup> grade.

Dr. Williams reported: custodians are working on building maintenance and most classrooms are done at Chetopa.

Dr. Williams reported: new teachers will have a meeting at Greenbush; enrollment is 31<sup>st</sup> at Chetopa and 1<sup>st</sup> at St. Paul; the Malibu was delivered to St. Paul; need for lawn edger for Chetopa; and getting quotes for the fencing at St. Paul.

A motion, "I make a motion to approve the purchase of a storage shed for St. Paul Sports Complex from Rocky Acres at a price not to exceed \$6050" was made by Mike McCracken and seconded by Craig Sanders. The motion passed, 6-0.

After some discussion, a motion, "I make a motion to accept handbook changes as presented" was made by Mike McCracken and seconded by Angie Conard. The motion passed, 6-0.

A motion, "I make a motion to accept the bid from Derailed Commodity to replace the carpet in the Chetopa school office at a price not to exceed \$555" was made by Craig Sanders and seconded by Kari Chambers. The motion passed, 6-0. Discussed replacing some flooring at St. Paul next summer.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive with the board and Dr. Williams, Mr. Bagshaw, and Terri Ross until 7:50 PM, for discussion of matters related to teacher negotiations" was made by Mike McCracken and seconded by Tammy Bushong. The motion passed, 6-0. In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive with the board, Dr. Williams, Mr. Bagshaw, and Terri Ross until 8:00 PM, for discussion of matters related to teacher negotiations" was made by Mike McCracken and seconded by Tammy Bushong. The motion passed, 6-0. In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive with the board, Dr. Williams, Mr. Bagshaw, and Terri Ross until 8:10 PM, for discussion of matters related to teacher negotiations" was made by Mike McCracken and seconded by Tammy Bushong. The motion passed, 6-0. In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive with the board, Dr. Williams, Mr. Bagshaw, and Terri Ross until 8:20 PM, for discussion of matters related to teacher negotiations" was made by Mike McCracken and seconded by Tammy Bushong. The motion passed, 6-0.

The open meeting resumed at 8:20 PM. A meeting was set for July 15<sup>th</sup> at 6:30 PM to discuss negotiations and personnel. The negotiation team will meet July 22<sup>nd</sup> at 6:00 PM and will meet with the teachers at 6:30 PM.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the board and Dr. Williams until 8:25 PM, to protect the parties involved for discussion of matters related to students" was made by Craig Sanders and seconded by Mike McCracken. The motion passed, 6-0.

The open meeting resumed at 8:25 PM. No action was taken.

In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the board, Dr. Williams, and Mr. Bagshaw until 8:35 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires, employee performance and evaluation," was made by Mike McCracken and seconded by Tammy Bushong. The motion passed, 6-0. In accordance with Kansas statute 75-4319, a motion, "I make a motion to go into executive session with the board, Dr. Williams, and Mr. Bagshaw until 8:40 PM, to protect the parties involved for discussion of matters related to non-elected personnel including separations, new hires, employee performance and evaluation," was made by Craig Sanders and seconded by Mike McCracken. The motion passed, 6-0.

The open meeting resumed at 8:40 PM. A motion, "I make a motion to approve Samuel Hardy and Courtney O'Brien, teachers" was made by Kari Chambers and seconded by Tammy Bushong. The motion passed, 6-0.

A motion was made by Mike McCracken and seconded by Angie Conard to adjourn. The motion passed, 6-0. The meeting adjourned at 8:41 P.M.

ATTEST: \_\_\_\_\_  
Clerk

**MEMBERS PRESENT:**

Jeff Corn  
Craig Sanders  
Tammy Bushong  
Mike McCracken  
Kari Chambers  
Angie Conard