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Dear Parents/Guardians,

Beginning July 1, 2018, all school districts in the state of Kansas will be required to conduct 16 emergency drills. The drills will consist of the following

- 4 fire drills
- 3 tornado drills
- 9 crisis drills

USD 505 Chetopa-St. Paul will practice the following levels of crisis drills as prescribed by the Office of the State Fire Marshal.

- Lockout: Secure the Perimeter-Nobody is allowed to come and go from the school.
- Lockdown: Classroom doors are locked and students take shelter in the classroom.
- Evacuate: Students leave the building to a predetermined site.
- Staged Scenario: Teachers are delivered a staged scenario then students and teachers respond according to protocol

USD 505 will plan their first four drills as listed above, beginning with a lockout and working toward the staged scenario. We will conduct a drill each month during the regular school session.

Current state regulations prohibit emergency preparedness drills from being announced beforehand. However, due to concerns that the emergency drills could scare and/or students could be injured the Office of the State Fire Marshal has issued a statewide variance allowing the emergency preparedness drills to be pre-announced with the following stipulation: that the Emergency Preparedness Drill only be announced within 5 minutes of the drill taking place.

USD 505 administration plan to notify local law enforcement of crisis drills in the 5 minutes allowed prior to the drill. We will notify parents and public through automated phone calls and/or social media during or immediately following the drill. Notification through social media will be on District sites but will begin with identifying the community.

Attached please find general information and guidance in the event of a real crisis.

If you have questions, please feel free to contact your building principal or the superintendent's office.

Respectfully,

Bobbi Williams