

July 13, 2015

Jeff Corn, vice-president, called the meeting to order at 7:03 PM with all members present except Rocky Billings. Mike McCracken was present via phone. Others present: Dr. Bobbi Williams, Superintendent; Kim Bartelli, St. Paul K-12 principal; Lonnie Moser, Chetopa K-12 principal; Kirby Honeycutt, District Technology; Julia Nash; Tammy and Morris Bushong; Doug Moses; Robert and Robin Hawthorne; Scott Feagan; David Tyson, Lakeland Office Systems; and Terri Ross, clerk.

Dr. Williams presented a thank-you for flowers and a scrapbook from the summer school program.

Tammy Bushong and Doug Moses were present to interview for the board position in District 1. Julia Nash and Robert Hawthorne were present to interview for the board position in District 2. Each candidate was asked questions about why they would like to be appointed to the board. The board postponed the appointments until a special meeting.

A motion, "I move that we approve the agenda as presented" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0.

In reorganization, a motion, "I move that Jeff Corn act as the USD 505 board of education president until the new president can be elected" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0. Jeff Corn presided over the remainder of the meeting.

The consent calendar included the expenditures for the month, activity fund reports, unencumbered cash balances; and the minutes of the June 8, 2015 meeting. A motion, "I move that we accept the regular consent agenda as presented" was made by Mark Smith and seconded by Mike McCracken. The motion passed, 4-0.

Other re-organizational items were to appoint the following:

- Board Attorney: KASB legal services
- Board Clerk: Terri Ross
- Board Treasurer: Debbie Yost
- Compliance Coordinator of Federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504: Bobbi Williams
- Coordinator, Section 504 for Civil Rights Matters: Bobbi Williams
- Determining Official for Free/Reduced Price Lunch Applications: Lonnie Moser (Chetopa), Kim Bartelli (St. Paul)
- Freedom of Information Officer: Bobbi Williams
- District Attendance Officer: Bobbi Williams
- KSA 72-1113 Building Truancy Officers: Lonnie Moser (Chetopa K-12), Kim Bartelli (St. Paul K-12)
- Food Service Program Representative: Bobbi Williams
- District Federal Food Services Program Custodian: Terri Ross
- KPERS Representative: Terri Ross
- Public Records Custodian: Terri Ross
- Student Records Custodians: Lonnie Moser (Chetopa K-12), Kim Bartelli (St. Paul, K-12)
- Special Education Records Custodian: Bobbi Williams, Regina Hanson, Michael Kipp, Debra Carlson
- Special Education Due Process Hearing Officer: SEK Interlocal Director, Dan Duling
- Representative to SEK Interlocal #637: Mark Smith
- Hearing Officer for Free/Reduced Priced Meal Application Appeals: Bobbi Williams
- Transportation Director: Bobbi Williams
- Homeless Children Duties Coordinator: Angie Durborow (Chetopa) and Kim Bartelli (St. Paul)
- Resolution: Regular School Board Meeting Schedule: Second Monday of each month at 7:00 PM (resolution attached)
- Resolution: Waiver of GAAP for fiscal year 2015-16 pursuant KSA 75-1120a(c)(1) (resolution attached)

The following designations were made:

- KSA 64-101 et.seq. Official District Newspaper: The Parsons Sun, Parsons, KS
- KSA 9-1401 Official Depositories and Review Bank Signatures:
  - Official Depository: Chetopa State Bank, Chetopa, Kansas
  - St. Paul Exchange State Bank, St. Paul, KS 66771
- Signatures: Bobbi Williams, Terri Ross, Debbie Yost
- KSA 2001 Supp. 72-1106 Inclement Weather Make-up Days: to be determined as needed

The following determinations were made:

- Carrier for Errors and Omissions Coverage: Bill Thompson Insurance Agency
- KSA 2001 Supp. 72-1106 School Year to be calculated on the basis of 1,116 hours
- Mileage Reimbursement Rate: \$.55

KSA 2001 Supp. 72-5390 Student Fees and KSA 72-4141 Textbook rental fees:

Book rental fees:

Kindergarten = \$20.00(includes milk)

1st - 12th = \$11.00

Technology fee (9<sup>th</sup>-12<sup>th</sup>) = \$25.00

Meal prices

<b>Meal</b>	<b>Adult</b>	<b>K-6</b>	<b>6-12</b>
<b>Breakfast</b>	1.55	.85	1.00
<b>Lunch</b>	3.40	1.75	1.90
<b>Extra Milk</b>	<b>\$0.35</b>		

Building organization:

Chetopa: Elementary (K-5); High School (6-12)

St. Paul: Elementary (K-5); middle school (6-8); high school (9-12)

The following approvals and authorizations were made:

District and building memberships:

Building memberships:

KSHSAA for junior and senior high school

Mineral Belt conference for junior high schools

Three Rivers League for high schools

District memberships:

Kansas Association of School Boards

Kansas Association of School Boards Legal Assistance

Administrator memberships:

USA-Kansas for superintendent and principals

Superintendent

Principals

KSA 72-8208 Petty cash limits: \$1500

"Early payment" provisions of KSA 12-105b(e)

Participation in the school food service program

Activity Fund Guidelines: Signatures on the activity accounts: (two signatures required)

Chetopa-Krystal Adams, Lonnie Moser, Bobbi Williams and Terri Ross

St. Paul-Paula Jacquinot, Kim Bartelli, Bobbi Williams and Terri Ross

Independent Auditor: Diehl, Banwart, and Bolton

Destruction of records per KSA 72-5369

A motion, "I make a motion to accept the consent agenda with all appointments, resolutions, designations, determinations, approvals and authorizations as presented" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0.

Administrative reports, KASB policies, handbooks, technology purchases, and negotiation team appointments were tabled until a later meeting.

There was some discussion on copiers. A motion was made by Mike McCracken and seconded by Mark Smith to allow Dr. Williams to investigate the copier bids further and make the decision. The motion passed, 4-0.

A motion, "I move that we go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, with Bobbi Williams, Lonnie Moser, Kim Bartelli and the board, and that we return to open session in this room at 8:10 PM" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0. A motion, "I move that we go into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, with Bobbi Williams, Lonnie Moser, Kim Bartelli and the board, and that we return to open session in this room at 8:13 PM" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0.

The open meeting resumed at 8:13 PM. A motion, "I make a motion to re-assign Angie Durborow to .5 business instructor and .5 Dean of Students at the Chetopa campus" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0. A motion, "I make a motion to offer a 10-day extended contract to Dean of Students at Chetopa and St. Paul with an \$1800 stipend for each" was made by Mark Smith and seconded by Michelle Feagan. The motion passed, 4-0. A motion, "I make a motion to reassign Jennifer Bradshaw to middle school math and 5<sup>th</sup> grade at the Chetopa campus" was made by Michelle Feagan and seconded by Mike McCracken. The motion passed, 4-0. A motion, "I make a motion to hire Rhonda Foster to teach middle school English Language Arts and 5<sup>th</sup> grade at the Chetopa campus" was made by Michelle

Feagan and seconded by Mike McCracken. The motion passed, 4-0. A motion, "I make a motion to hire Shelby Hobbs as St. Paul High School cheerleading sponsor" was made by Michelle Feagan and seconded by Mark Smith. The motion passed, 4-0.

A motion was made by Mark Smith and seconded by Michelle Feagan to adjourn. The motion passed, 4-0. The meeting adjourned at 8:16 P.M.

ATTEST: \_\_\_\_\_  
Clerk

MEMBERS PRESENT:

Mike McCracken (per phone)

Mark Smith

Michelle Feagan

Jeff Corn